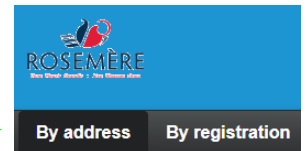


How to transmit your water meter reading?

SEARCH

Choose from the two search options (**BY ADDRESS** or **BY REGISTRATION**)



BY ADDRESS « Example 100 Rue Charbonneau »

The image shows the 'BY ADDRESS' search form. At the top, there are three tabs: 'Select' (active), 'Reading', and 'Confirmation'. Below the tabs, the text 'Rosemère' is displayed. Underneath, it says 'Transmit a water meter reading from the evaluation unit's address.' There are three input fields: 'Civic number' (containing '100'), 'Street' (containing 'CHARBONNEAU, RUE'), and 'Suite' (empty). A blue search button with a magnifying glass icon is on the right. Green arrows point to the 'Civic number' field, the 'Street' field, and the search button.

- Enter your civic number
- Enter the first 3 letters of the name of your street, a drop-down list will appear with choices, select the name of your street
- Click on the **SEARCH BUTTON** in the blue square or press **ENTER** on the keyboard

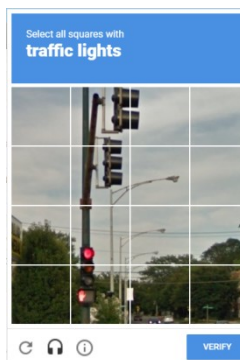
BY REGISTRATION « Example 8255-74-1755-5-000-0000 »

The image shows the 'BY REGISTRATION' search form. At the top, there are three tabs: 'Select' (active), 'Reading', and 'Confirmation'. Below the tabs, the text 'Rosemère' is displayed. Underneath, it says 'Transmit a water meter reading from the evaluation unit's registration number.' There is a 'Registration number' label followed by a series of input boxes: '8255', '74', '1755', '5', '000', and '0000'. A blue search button with a magnifying glass icon is on the right. Green arrows point to the first box, the second box, the third box, the fourth box, the fifth box, the sixth box, and the search button.

- Enter the registration number by changing boxes for each hyphen
- Click on the **SEARCH BUTTON** or press **ENTER** on the keyboard

USER VALIDATION

- Select all corresponding images :
- Click on **VERIFY**



- Click on the **registration number in blue** that corresponds to the address of your property

The image shows a table titled 'Immovables founds'. It has four columns: 'Registration', 'Address', 'Sector', and 'Main cadastre'. The first row contains the registration number '8255-74-1755-5-000-0000' (highlighted in blue), the address '100-190, RUE CHARBONNEAU', an empty 'Sector' cell, and the 'Main cadastre' number '2779267'. A green arrow points to the registration number.

Registration	Address	Sector	Main cadastre
8255-74-1755-5-000-0000	100-190, RUE CHARBONNEAU		2779267

SECTIONS TO COMPLETE

Select **Reading** Confirmation

Date limit for reading : 2021/09/27

Location of the water meter

Principal owner : VILLE DE ROSEMÈRE
Address : 100-190 RUE CHARBONNEAU
Registration : 8255-74-1755-5-000-0000

Identification

Person who took the meter reading

• Last name : Smith
• First name : John
• Telephone 1 : 999-999-9999 Ext
Telephone 2 : Ext
• E-mail : jsmith@yahoo.ca

Water meter reading

Meter	Local / apartment	Reading
1 : 50258136		99999999
2 : 50409386		99999999
3 : 69004539		99999999
4 : 70024525		99999999

☐ I agree to send the meter reading to the municipality. If i want to change the reading i should contact the municipality. Otherwise, I must click the «Cancel» button to cancel the procedure.

Submit

Cancel

- Select « I agree to send the meter reading to the municipality. »
- Click on **SUBMIT** to send your water meter reading
- Your information has been sent

TRANSMISSION CONFIRMATION

Select Reading **Confirmation**

Date of reading : 2018/09/19
Confirmation number : 4081

Please print this page for your personal records. The submission is complete, you may now close this window.

Print receipt

- If you need to print your confirmation, click on **PRINT RECEIPT**
- A confirmation will also be sent by email