



## GENERAL INFORMATION – DAY CAMPS

### **Policy on confidentiality and information security**

Your online shopping is secure on the Town of Rosemère's online registration site. Your financial transaction is carried out by Desjardins security services. The Town of Rosemère does not keep any computer data from any transaction concerning credit information. This is why you must resubmit your credit information with each new transaction.

### **Refund or cancellation policy**

Refunds will be issued only upon presentation of a medical certificate. A \$10.00 charge will be applied, for any change, per child, per week, if places are available (examples: change of week, vacation...)

### **Tax credit for child care expenses**

Any person or organization providing paying child care services must issue an official income tax slip (*Relevé 24*) to the parent, guardian or person who paid those child care costs. Failure to indicate social insurance number may result in a penalty for the person concerned and for the person who must produce an income tax slip in his/her own name. This information will be handled confidentially by the Town and will not be used for other purposes under any circumstances. Please inform us of any change of address.

### **Waiting list**

If the maximum number of participants for an activity has been reached, you may add your name to a waiting list and if a place becomes available or if a new group is set up, we will phone or email you to let you know.